

**Program E-Portfolio Document Rubric**

**Graduate School, AIIAS**

**Education Department**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Degree Program: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date Submitted: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

| **Scoring Criteria** | **1**  **Roughly meets expectations** |  | **2**  **Partially meets expectations** | **3**  **Adequately meets expectations** | **4**  **Exceeds expectations** | **Score** |
| --- | --- | --- | --- | --- | --- | --- |
|  |
| 1. **Sources of Learning\***   *Experiences relevant to program outcomes* | Documentation and description of learning experiences related to program outcomes are ***inadequate*** | Documentation and description of learning experiences related to program outcomes are ***somewhat adequate*** | | Documentation and description of learning experiences related to program outcomes are ***adequate*** | Documentation and description of learning experiences related to program outcomes ***are amply adequate*** |  |
| 1. **Demonstration of Learning**   *Artifacts* | Most of the portfolio materials and artifacts are ***not appropriate and relevant to the program outcomes*** | The portfolio materials and artifacts are ***somewhat appropriate and relevant to the program outcomes*** | | The portfolio materials and artifacts are appropriate and relevant to the program outcomes | The portfolio materials and artifacts are very appropriate and relevant to the program outcomes |  |
| 1. **Evidence of Learning\***   *Competencies* | The portfolio shows ***little or no evidence*** of learning tied to sound educational theory | The portfolio documents some, but ***not sufficient***, learning tied to sound educational theory (or grounded in appropriate academic frameworks) | | The portfolio ***adequately***documents learning tied to sound educational theory (or grounded in appropriate academic frameworks) | The portfolio provides **very** ***clear evidence*** of learning tied to sound educational theory (or grounded in appropriate academic frameworks) |  |
| 1. **Mastering Knowledge & Skills**   *Application of Learning* | The portfolio provides ***little evidence*** of the student’s ability to use knowledge and skills for the program outcomes in practice | The portfolio demonstrates in a limited way, the student’s abilityto use the knowledge and skills for the program outcomes in practice | | The portfolio documents the ***acquisition*** of knowledge and skills for the program outcomes, with ***some ability*** to apply them in practice | The portfolio demonstrates the student has ***mastered*** the knowledge and skills for the program outcomes and can ***apply them in practice*** |  |
| 1. **Reflection on Learning**   *Aligned with program learning outcomes* | The portfolio provides ***little or no evidence of reflection*** on learning aligned with the program outcomes | The portfolio provides ***inadequate evidence of reflection*** on learning aligned with the program outcomes | | The portfolio provides ***evidence of reflection*** on learning aligned with the program outcomes | The portfolio shows that the student has reflected with ***substantial depth*** upon how the learning experiences are aligned to the program outcomes |  |
| 1. **Layout/Mechanics** C*ompleteness and quality of the portfolio presentation* | Assembly instructions have ***not been followed*** with critical portfolio elements ***not*** included; the quality of written, visual and/or digital presentation ***does not meet the standards*** | ***Most of the expected elements*** are included; the quality of written, visual and/or digital presentation does not meet the standards, with ***too many errors*** in spelling, grammar, and punctuation | | The portfolio is ***well organized***with all critical elements included; the quality of written, visual and/or digital the presentation is ***satisfactory*** with only  minor errors in spelling, grammar and punctuation | The portfolio is ***well organized*** with all critical elements included; learning is ***well-documented*** with writing and production skills that ***exceed*** those of most college students |  |
| 1. **Literature**   *Citation of relevant*  *related/supporting literature from textbooks and/or articles* | ***Hardly cites*** any supporting or related literature from textbooks and/or articles | ***Cites very few*** supporting or related literature from textbooks and/or articles | | ***Cites at least 5*** relevant supporting or related literature from textbooks and/or articles | ***Cites*** more than 5 relevant supporting or related literature from textbooks and/or articles |  |
| 1. **Christian Worldview**   *Evidence of integration of Christian worldview* | Presentation demonstrates ***no to very limited***clear Christian worldview, although it might be implied. | Presentation integrates ***some*** Christian worldview and is written following a good moral standard. | | Presentation integrates a ***good*** Christian worldview and is written following a good moral standard. | Presentation integrates an ***excellent*** Christian worldview and is written following a high moral standard. |  |
| **Overall Assessment** | The passing score for a successful (i.e., passing) portfolio is **24 points** (specify criteria to have at least 3 points)  \*weight/percentage for each criterion | | | | | **TOTA**L |

*\*Impact*

Name of Assessor (print) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Title \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_